

Regular Meeting Agenda
Butte County Courthouse
Commission Meeting Room
839 5th Avenue
Belle Fourche, SD 57717
Phone: 605-892-4485

Tuesday, July 19, 2022

THE BOARD OF BUTTE COUNTY COMMISSIONERS CONVENED AT 1:00 P.M. on July 19, 2022. Commissioners present were Richards, Harms, Ager, Walton, Herman

Chairperson Richards called the meeting to order and led the group in the Pledge of Allegiance.

Motion by Walton Second by Harms to approve the meeting agenda with one change (add sprinkler system to new items). Vote Unanimous. Motion Carried

Motion by Walton Second by Herman to approve the Regular Scheduled Minutes from July 5th, 2022, with no changes. Vote Unanimous. Motion Carried

Motion by Harms Second by Herman to approve the Auditor's Monthly Settlement with Treasurer. Vote Unanimous. Motion Carried.

**AUDITOR'S MONTHLY SETTLEMENT WITH TREASURER
BUTTE COUNTY
March 31, 2022**

CHECKING/SAVINGS ACCOUNTS

Wells Fargo Checking	\$	103,164.74	
First Interstate Bank	\$	2,661,772.56	
Pioneer Bank & Trust	\$	<u>5,002.73</u>	
Total Checking/Savings Accounts	\$		2,770,092.03

INVESTOR ACCOUNTS

Pioneer Bank and Trust		1,722,331.22	
First Interstate Bank Account	\$	<u>7,987.48</u>	
Total Investor Accounts	\$		1,730,318.70

CERTIFICATE OF DEPOSIT

First Interstate Bank	\$	-	
First National Bank		2,741,207.85	
Pioneer Bank & Trust		<u>0.00</u>	
Total Certificates of Deposit	\$		2,741,207.85

Cash on Hand	\$		<u>1,600.00</u>
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TOTAL CASH ACCOUNTS	\$		<u><u>7,243,218.58</u></u>
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Insufficient Fund Checks In-process	\$		<u>1,950.22</u>
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Total General Ledger Balance	\$		7,245,168.80
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/s/ Annie Reich 7/14/22

COUNTY AUDITOR SIGNATURE DATE

COUNTY TREASURER SIGNATURE DATE

Motion by Herman Second by Walton to approve the County Lien Report. Vote Unanimous.
Motion Carried.

**LIEN REPORT
BUTTE COUNTY**

	<i>EXPENSES JUN 2022</i>	<i>EXPENSES YTD</i>	<i>RECOVERED JUN 2022</i>	<i>RECOVERED YTD</i>
CAA/PUBLIC DEFENDER	\$ 9,609.23	\$104,579.84	\$ 3,922.10	\$ 27,297.84
JAIL	\$25,861.09	\$142,779.08	\$ 1,020.00	\$ 20,730.03
POOR LIEN	\$ 596.55	\$ 2,029.64	\$ 0.00	\$ 0.00
REGIONAL JUVENILE DETENTION	\$ 465.00	\$ 2,730.00	\$ 0.00	\$ 0.00

Motion by Harms Second by Walton to approve payment of Bills per Printout as presented by Auditor Annie Reich with no changes. Vote Unanimous. Motion Carried. Approval Sheet signed by all Commissioners and Auditor.

Motion by Harms Second by Walton to approve payment of Accounts Payable Vouchers as presented by Auditor Annie Reich with no changes. Vote Unanimous. Motion Carried. Reich to create approval spreadsheet for AP Voucher for future

Motion by Harms Second by Ager to approve the Register of Deeds Report. Vote Unanimous.
Motion Carried

Motion by Harms Second by Walton to approve following two travel requests. Vote Unanimous.
Motion Carried

- Treasurer's Office (five employees) to SDACES Incode Property Tax Software in Chamberlain Aug 17-18, 2022
- Auditor Reich to Summer Auditor Get-Together in Pierre, SD Aug 3-4, 2022

Abatelements: None

Black Hills Council of Local Governments Jennifer Sietsema, Executive Director provided an Annual Report and shared status of Projects. Ms. Sietsema answered questions from the commissioners and public.

Mr. Simanton shared his thoughts of the draft Nuisance Ordinance and does not agree with any of the contents of the version. Other members of the public voiced concerns and commissioners reiterated that there were no plans to implement the previously drafted version of the ordinance at this time.

Commissioner Herman asked about County water sources and availability. Harms put a call into Sandstone Water who have requested customers cut back on usage due to potential shortages. Harms requested DOE Jones ask State to become involved in determining if there is enough water for planned development (residential and cannabis).

Motion Harms, Second Walton to approve Final Plat as presented by Director of Equalization Donna Jones: - Owner: Richard Niesent & Patty Niesent-Eszlinger; Lot 4 Eszlinger Subdivision; Located in SW4SE4SE4 of Section 8, T8N, R2E, B.H.M., Butte County, South Dakota Vote Unanimous. Motion Carried.

Motion Harms, Second Ager to approve Final Plat as presented by Director of Equalization Donna Jones: Owner: Chris Fenner; Lots D1 and D2, A Subdivision of Tract D in the E2NE4; Located in Section 34, T9N, R2E, B.H.M., Butte County, South Dakota. Vote Unanimous. Motion Carried.

Motion Ager, Second Harms to approve Final Plat as presented by Director of Equalization Donna Jones: Owner: Dawn Hatch; Lot A of the Hatch Subdivision; Located in SE4SW4 of Section 20, T8N, R2E, B.H.M., Butte County, South Dakota. Vote Unanimous. Motion Carried.

Motion Harms, Second Walton to approve Final Plat as presented by Director of Equalization Donna Jones: Owner: Brad Manke; Lots F1, F2, F3, F4, & F5 of Block 1 C.A.B. Ranch Estates; Located in Section 20, T8N, R2E, B.H.M., Butte County, South Dakota. Vote Unanimous. Motion Carried.

Highway Superintendent Dwayne Heidrich presented an Activity Report including progress on grading, graveling, mowing, bridge projects, signs for Helmer Road, and status of VVV.

Motion by Ager Second by Herman to approve Application for Occupancy on the Right of Way of County Highways – Jeremy Dyck – Belle Fourche Irrigation District – Youngberg Road. Vote Unanimous. Motion Carried.

Motion by Herman Second by Harms to approve Resolution Authorizing Submission of Application of 2023 Bridge Improvement Grant – Mail Road St# 10-230-310. Vote Unanimous. Motion Carried.

Motion by Herman Second by Walton to approve Resolution Authorizing Submission of Application of 2023 Bridge Improvement Grant – Youngberg Road St# 10-340-368. Vote Unanimous. Motion Carried.

Motion by Harms Second by Walton to approve Resolution Authorizing Submission of Application of 2023 Bridge Improvement Grant – Old Hwy 212 St# 10-537-255. Vote Unanimous. Motion Carried.

Commissioner Ager asked if city or county were responsible for blacktop on Grey Road and was informed Belle Fourche is responsible (paid for by Hat Ranch). Highway 34 to Hat Ranch is particularly rough, Councilwoman Parker said the road is being discussed at the city level.

Commissioner Ager requested Heidrich to check irrigation ditches for vegetation that might need to be cleared.

Chair Richards called for a break from 1:50 to 2:00 pm

Dannica Perceovich expressed concerns on increased foot traffic and criminal activity on closed Gaver Road bridge and asked what the neighborhoods' options were. Sheriff Lamphere and Deputy States Attorney Eddie Tarbay provided information on what could and couldn't be done by law enforcement. The States Attorney's office will investigate options for residents and get back to Ms. Perceovich.

Deputy States Attorney Eddie Tarbay provided an activity report including new hire, jail, custody charges, grand jury cases, and upcoming trials.

Motion Ager, Second Herman to enter Executive Session: Consulting with legal counsel SDCL 1-25-2(3). Vote Unanimous. Motion Carried. Entered at 2:11 PM. Out of Executive Session at 2:46 pm with no action.

Sheriff Lamphere presented an activity report including calls received in June and Court Security grant status (need to go thru judge).

Sheriff Lamphere discussed Physical Security Equipment – quotes and uses of Dolly shields , upgrading firearms, and finding the right tool for the current environment.

Commissioner Herman asked Sheriff Lamphere about a metal detector for front entry of courthouse. Lamphere mentioned that staffing would need to be added as well. Commissioner Herman expressed her support for additional security. Costs could be mitigated using the Court Security Grant being applied for. Lamphere recommended considering during 2023 budgeting.

Brett Penning of Double Star provided some suggestions on changes to make to the invoice approval process. Sheriff, Double Star, Auditor to meet to make some streamlining to the current process and bring to next meeting.

Sheriff Lamphere discussed increase in jail rates after receiving a letter sent to prepare for 2023 budgeting session.

Sheriff Lamphere gave an update panic buttons, cameras

Auditor Reich shared the State Board of Finance Proposed Rule Amendments – Mileage Rates memo received from South Dakota DOT. Adjustments will be reviewed for 2023 resolution.

Auditor Reich shared the South Dakota DOT Annual Mileage Report

Reich requested and received approval to advertise for Administrative Assistant Position internally 1st week of August to replace retiring employee.

Auditor Reich provided correspondence to commissioners regarding Cyber Security Updates

Auditor Reich presented the 2023 Provisional Budget to the Commissioners. Motion Harms, Second Herman to approve the provisional budget as presented by Auditor Reich with one change (property tax 3,500,000 to 4,000,000).

Committee Reports were given by Commissioners

- Reich – Attending Annual NACo (National Association of Counties) Conference
- Richards – WIT Coalition, Sheriff Lamphere presented some statistics, good turnout
- Ager – Fair Grounds, in full swing for upcoming fair (Aug 2-6),
- Walton - Fair Grounds window repairs in process
- Herman – Highway held meeting to determine bridge plan/s

Old Business

- Storm – Vehicles assessed week of 11 July, Buildings to be assessed week of 18 Jul
 - Dispatch - issues with sirens addressed or in process, antenna fixed
- Auditor Reich shared status of project to build wall in Treasurer's office.
- Vicki Greenwood shared information on Federal cyber security pilot program Butte County took part in and results from program. Multi factor authentications will be implemented in future. These steps allow Butte County to qualify for grants.

New Business

- Greenwood - Sheriff's office would like to remove Coke machine from basement to utilize space for a bench.
- Reich - Sprinkler System at Admin building is not working due to the clock (installed \$988.75).
- Harms – Butte County closed on sale of property 07/12/2022- Commissioner Harms recommended using the funds plus restricted cash to pay of Admin building. Item will be on 08/02/2022 agenda for final approval, Ager to investigate what we need to do to update basement for use.
- Harms talked to EDC about how status of Railroad. Usage by Albany Farms increasing and anticipated to reach 14 cars per day. Due to high amounts of rain, some roads will need to be repaired. Some negotiations may need to be done with RCPE soon.
- Reich requested maintenance clean up glass from windows at extension building when installing new windows.

Motion by Herman Second by Ager to adjourn the meeting at 3:58 p.m. Vote Unanimous.
Motion Carried.

Payments

SALARY

ASSESSOR'S OFFICE/PLANNING \$7,595.66, AUDITOR'S OFFICE \$7,097.09, BUILDING \$3,486.40, COMMISSIONERS \$3,927.84, DISPATCH \$13,176.32, ELECTION \$2324.00, EM/911 \$719.10, EXTENSION \$1,452.80, HIGHWAY DEPT/WEED CONTROL \$20,591.78, JUDICIAL \$1,059.84, NURSE'S/WIC OFFICE \$1,828.00, REGISTER OF DEEDS OFFICE \$4,183.09, SHERIFF/JAIL DEPT \$16,442.75, STATES ATTORNEY OFFICE \$11,582.98, TREASURER'S OFFICE \$8,811.89, VETERAN SERVICE OFFICE \$0.00.

COUNTY SHARE FICA

BUTTE COUNTY SHARE \$7,603.69

SDRS RETIREMENT

BUTTE COUNTY SHARE \$5,572.88

GROUP INSURANCE

BUTTE COUNTY SHARE \$38,495.73

PROFESSIONAL SERVICES

RENEE BCHMN \$50.00, ECOLAB \$514.25, PNNINGTN CO JAIL \$3,603.76, DEWY ERTZ \$450.00, SRVLL \$1,100.39, RPD DLVRY \$37.70, SD DEPT OF TRANS \$8,000.51, WESTRN SD JVNLE SRVCS \$450.00, BHVR MNGMNT \$1,200.00, CHLDRN'S HOME SCTY \$450.00, MEADE CO AUDTR \$21,760.00, CHRS BRLL \$528.39, ROYL LAWN CARE \$407.00, SD ASS'N OF CO COMM \$552.00, REDWOOD TXCLGY LAB \$88.00, AUDRA HLL CNSLTNG \$324.17, BARNAUD LAW \$1,381.05, JANE QUNN \$100.00, TERI ELLNGSN \$150.00, HLPRT & HALE \$2,153.28, DUBL STAR \$3,485.35, KONE \$463.04, PNNINGTN CO PBLIC DFN \$39.00, RSHMORE COMM \$330.00, PNNINGTN CO SHRFF \$226.00, JUROR FEES \$517.20, SCRAM \$585.00, GGT LAWN SRVCE \$580.29, CASY MCKNZIE \$611.82, WORK RGS \$4,937.60, SIGN SLUTNS \$57.26, SNFRD HLTH OCC \$70.00, SOLAR BROS \$50.00, XCTVE MGMT FNANCE \$8.82, G & R CNTRLS \$1,240.00, DCKNSN CO SHRFF \$11.74, KNY LAW \$6,547.39, AUTO PROS \$106.17, A-Z SHRDDNG \$23.15, COUNTY DRUG \$199.99, GREGG CORNT \$619.02, WLLM MOSS \$262.50

PUBLICATIONS

BH PIONEER \$653.27

RENT/LEASE

CLLGN \$32.35, THOMSN REUTRS-WEST \$1,090.62, BLACK HILLS PURE \$42.00, PTNY BOWS \$801.42, CNTRY BSNSS PRODCTS \$515.80

REPAIRS/MAINTENANCE

FRNTR GLASS \$689.52, BTLR MCHNRY \$3,422.38, SCT PTRSN MOTRS \$770.28, ROUNDP BLDNG CNTR \$329.70, WLLS PLMBNG \$26.29, WST TIRE \$25.00, BCKLE TRCK & DIESL SRVCE \$2,085.56, WALK-N-ROLL \$364.08, ALLSTATE PETRBLT \$440.71

SUPPLIES

LYNN'S DKOTAMART \$171.70, STRDVNT'S \$263.87, SND CREEK \$1,230.77, STEREOS N STFF \$54.99, PHARMCHM \$188.70, 212/79 SRVCE CNTR \$243.03, RNNINGS \$364.70, BOYR TRCKS \$67.51, CBH \$4,629.02, MCHL MAY \$570.87, NWLL HARDWARE \$13.99, PRAIRIE AUTO PARTS \$434.32, O'REILLY AUTO \$28.97, GALLS \$93.65, MG OIL \$20,255.90

TRAVEL/CONFERENCE

FRST INTRSTATE-MASTR CARD \$2,777.22, RMKOTA \$98.00

UTILITIES

BH NRGY \$491.86, MDU \$480.60, BUTTE ELCTRC \$176.67, BLUEPEAK \$1,665.89, TOWN OF NSLND \$75.76, GOLDN WST \$23.80, CNTRYLNK \$1,527.91

APPROVED BY THE COMMISSION:

Kim Richards, Chairperson

ATTEST: Annie Reich, Butte County
Auditor