

Regular Meeting Agenda
Butte County Courthouse
Commission Meeting Room
839 5th Avenue
Belle Fourche, SD 57717
Phone: 605-892-4485

Tuesday, November 1st, 2022

THE BOARD OF BUTTE COUNTY COMMISSIONERS CONVENED AT 9:30 A.M. on November 1st, 2022. Commissioners present were Richards, Harms, Ager, Walton, Absent Herman

Chairperson Richards called the meeting to order and led the group in the Pledge of Allegiance.

Motion by Ager Second by Harms to approve the meeting agenda with one change (added Michelle May under Department Heads section and under States Attorney add discussion on Subdivision Ordinance). Vote Unanimous. Motion Carried

Motion by Harms Second by Walton to approve the Regular Scheduled Minutes from October 18th, 2022, no changes. Vote Unanimous. Motion Carried

Motion by Ager Second by Walton to approve payment of Bills per Printout as presented by Auditor Annie Capp with no changes. Vote Unanimous. Motion Carried. Approval Sheet signed by all Commissioners and Auditor.

Motion by Harms Second by Ager to approve payment of Allocations and Other Payments as presented by Auditor Annie Capp with no changes. Vote Unanimous. Motion Carried. Approval Sheet signed by all Commissioners.

Motion by Ager Second by Walton to approve Travel Requests as presented by Auditor Annie Capp with no changes. Vote Unanimous. Motion Carried.

- Sheriff's Office – Vicki Greenwood to attended Salamander Training in Deadwood, SD October 18, 2022.

VSO Jasen Saivong provided an activity report including numbers of contacts, number of visits, number of transports, Operation Greenlight status, bridge dedication. Harms asked Saivong about potential Camp LeJeune reach out. None as of now.

Abatelements: None

Public Comments:

- Dale Simanton asked if any commissioners had been compensated for any of their votes at any time
- Travis Ismay asked that commissioners reflect on actions taken regarding marijuana ordinance and consequences to the County

Butte County Highway Superintendent Dwayne Heidrich presented an activity report including projects completed, hauling gravel, fixed signs, fencing at Sonoma, Orman bridge progress – timing of completion not known yet but should be soon.

Heidrich requested that Highway Superintendent Lori Johnston's wage be revisited. She is under the General Staff and not Highway Department currently.

Motion Harms Second Ager to retitle Johnston and use same pay scale as Deputy Auditor I.
Vote Unanimous, Motion Carried

Motion by Harms Second by Walton to approve Work Order for the Survey & Hydraulics for Youngberg Rd St# 10-340-368 – 2023 BIG Preliminary Engineering Grant. Vote Unanimous.
Motion Carried.

Motion by Harms Second by Ager to approve Work Order for the Survey & Hydraulics for Mail Rd St# 10-230-310 – 2023 BIG Preliminary Engineering Grant. Vote Unanimous. Motion Carried.

Heidrich presented discrepancies of Hermitage Road on two maps – one marks as Secondary, and one lists as Private. Current owners want to develop. Started as Secondary in 2017 but since 2020 listed as private, listed in state maps as private. Property owner Curt Marchiand was present for comment and said road is a section line and road is not wide enough for planned development. Commissioner Harms recommended that we get legal counsel involved regarding section line. Highway Department to follow up with States Attorney's office.

Extension Office Michelle May provided an activity report including

- October Programming/Events/Extension
- Professional Development
- Office Remodel
- Administrative Report

A thank you card from 4-H was shared with commissioners.

Five-minute recess taken

Sheriff Lamphere provided an update on the Courtroom Security Grant approved Monday October 24th. Previous quote was passed from Donavon Construction to Fuhrer Construction at same quoted price. Letter will be coming soon, and work could begin 2022.

Sheriff Lamphere provided an update on the Active Shooter Equipment, some numbers provided for needed upgrades and purchase of new equipment. Lamphere requested a budget in 2022 for \$7,500 - \$10,000. Two deputies will attend training and will be training additional staff after they return.

Sheriff Lamphere provided an update on the Local Emergency Operation Plan. Vicki Greenwood attended training in Rapid City. NIMS operations to sign agreement.

Motion Walton Second Harms by to adopt the Local Tribal Emergency Operation Plan presented by Sheriff Lamphere. Vote Unanimous, Motion Carried.

Sheriff Lamphere shared info on Truck or Treat and staffing

Paralegal Clara Kiley States Attorney Office provided an activity report including jail residents and grand jury cases

Commissioners discussed the 2022-02 Subdivision Ordinance

- Ager suggested that the ordinance have a vote by the Planning Committee before it comes to the commission for action. A vote was not indicated based on the minutes of the planning meeting.

- Some considerations brought up were preliminary plan requirements, lack of requirements for lots subdivided into four or less lots, protecting adjacent landowners when properties are subdivided, and how airports are reflected in the ordinance. FFA guidelines might need to be included for land surrounding airport (height restrictions could affect development).

It was suggested that proposed ordinances be posted on county website, look at where to put it and if we can. How to let people know where to look and what it is. Auditor Capp to review and update website as requested.

Auditor Capp provided an activity report including levy prep, liquor license, training, and staff.

Auditor Capp provided a status update on the 2022 General Election including dates of Mock Elections, Public Test of equipment, and Election Worker training, Absentee/Early Voting stats, Poll Worker updates, Election Day timeline, and Provisional Ballots processing date.

Capp shared some options for hand counting ballots after polls close including location, poll workers, logs created, counting complete ballot or certain races, Instructions for counting boards

Auditor Capp provided Commissioners with date and time of Canvass of Votes. Thursday, November 10, 2022, 10:00 AM.

Auditor Capp mentioned the upcoming presentation by DANR. Thursday, November 17, 2022, 6:30 - 8:00 PM at Belle Fourche Community Hall. Flyers have been shared with Belle Fourche and Newell leaders, on county website, Facebook, during Voter Education event, etc.

Motion by Ager Second by Harms to approve wage increase requests as presented by Auditor Capp. Vote Unanimous. Motion Carried.

- Dispatch - Larae Hanson: move to Step 2 \$19.45

Committee Reports were given by Commissioners

- Capp – Voter Education night was well attended and informational.
- Walton – leak at old jail repaired, will follow up with pumps turned on/off.
- Richards – BH Local Council meeting last week – very busy with a lot of projects.

Old Business

- Auditor Capp getting quotes from Sand Creek to print Commissioner Handbooks. Target to have ready for 15Nov2022 meeting
- Auditor Capp provided quotes from Sand Creek for folding chairs.

Motion by Ager Second by Harms to adjourn the meeting at 11:45 A.M. Vote Unanimous. Motion Carried.

Payments

SALARY

ASSESSOR'S OFFICE/PLANNING \$6,868.78, AUDITOR'S OFFICE \$7,251.21, BUILDING \$3,441.05, COMMISSIONERS \$3,927.84, DISPATCH \$12,012.86, ELECTION \$2,110.00, EM/911 \$890.36, EXTENSION \$1,481.60, HIGHWAY DEPT/WEED CONTROL \$18,676.92, JUDICIAL \$2,051.81, NURSE'S/WIC OFFICE \$1,828.00, REGISTER OF DEEDS OFFICE \$4,959.89, SHERIFF/JAIL DEPT \$20,447.37, STATES ATTORNEY OFFICE \$11,955.09, TREASURER'S OFFICE \$8,811.90, VETERAN SERVICE OFFICE \$788.95.

COUNTY SHARE FICA

BUTTE COUNTY SHARE \$7,882.79

SDRS RETIREMENT

BUTTE COUNTY SHARE \$6,056.27

GROUP INSURANCE

BUTTE COUNTY SHARE \$38,464.29

PROFESSIONAL SERVICES

ALLRT NSRNCE \$60.00, PNNINGTN CO JAIL \$2,001.49, SD DEPT OF TRANSP \$64,788.97, WSTRN SD JVNLE SRVCS \$2,145.00, MEADE CO AUDTR \$29,760.00, CHRS BRLL \$162.00, CVD CNSTRCTN \$757.40, GENE'S LOCK SHOP \$130.00, BLUEPEAK \$87.45, REDWOOD TXCLGY LAB \$48.64, AUDRA HLL CNSLTNG \$215.93, BARNAUD LAW \$7,698.77, DEAN SCHAEFR COURT RPORTNG \$30.00, LEXSNEXS \$312.00, CITY OF RC \$120.00, SDML WRKERS' CMPNSATN \$36,186.00, LANGUAGE LINE SRVCS \$81.90, LEWIS & CLARK BHAVRL HLTH \$184.00, DOUBL STAR \$225.00, KONE CHICAGO \$463.04, KARN PAIGE HNT \$1,250.00, RSHMORE COMM \$330.00, CRRCT RX PHARMCY S \$591.96, PENNINGTN CO SHERFF \$226.00, JUROR FEES \$542.62, PRAIRIE NDSTRS \$2,004.00, GGT LAWN SRVCS \$176.00, Z PRODCNTNS \$395.00, WITNESS FEE \$20.0, MNMNT HLTH \$110.93, CASY MCKNZIE \$450.00, CPFRST EQPMNT FNANCE \$41,789.63, MNMNT HLTH RC HSPTL \$71.79, ALPINE MPRSSS \$25.00, CENTRL SQUARE TECHNLS \$26,935.85, SNFRD HLTH OCCUPATNL \$35.00, MNNEHAHA CO, SD \$1,657.50, WAECKRLE LAW \$418.60, KNNY LAW \$592.79, A-Z SHRDDNG \$21.58, CRNTT CNSTRCTN \$4,868.23, WLLM A. MOSS, PSY, \$1,400.00

PUBLICATIONS

BH PIONEER \$17.96

RENT/LEASE

THOMSN REUTRS-WEST \$274.19, BH PURE \$98.00, CENTRY BSNSS PRODCTS \$730.56, DJ CNSTRCTN & DVLPMNT \$1,450.00

REPAIRS/MAINTENANCE

SUPPLIES

ECOLAB \$90.08, FRST INTRSTATE-MASTR CARD \$419.12, CBH \$2,824.35, MCHILL MAY \$183.74, HLLYRD \$318.00

TRAVEL/CONFERENCE

ECONO LODGE \$150.00, SDAAO \$800.00, BST WSTRN \$308.00

UTILITIES

CTY OF BF \$802.55, BH NRGY \$3,510.49, REFUSE SLUTNS \$332.49, BUTTE MEADE SNTRY DIST \$55.00, AT&T \$36.34

APPROVED BY THE COMMISSION:

Kim Richards, Chairperson

ATTEST: Annie Reich, Butte County
Auditor