

Special Meeting Minutes
Butte County Courthouse
Commission Meeting Room
839 5th Avenue
Belle Fourche, SD 57717
Phone: 605-892-4485

Tuesday, September 03, 2024

THE BOARD OF BUTTE COUNTY COMMISSIONERS CONVENED AT 9:30 A.M. on September 03, 2024. Commissioners present were Ager, Herman, Walton, Erk, and Batterman

Chairman Ager called the meeting to order and led the group in the Pledge of Allegiance.

Chairman Ager called for a moment of silence/reflection

Motion by Walton, Second by Erk to approve the meeting agenda with no changes. Vote Unanimous. Motion Carried.

Beginning at 9:34 a Public Hearing was held for the purpose of considering the foregoing Provisional Budget for the year 2025 and the various items, schedules, amounts and appropriations set forth therein and as many days thereafter as is deemed necessary until the final adoption of the budget on the 17th day of September, 2024. No members of the public spoke on the Provisional Budget for the year 2025.

Motion by Erk, Second by Batterman to approve the Consent Agenda Items with no changes. Vote Unanimous. Motion Carried.

Consent Agenda - The following items were placed on the consent agenda for final action to be taken on all items by a single vote. Any item may be removed from the consent agenda by any member of the Commission for separate consideration.

- a. Approval of regular meeting minutes – 20Aug2024
- b. Bills per Printout
- c. Apportioning and Other payments
- d. Auditor's monthly settlement with the Treasurer
- e. Travel Requests
 - i. Treasurer –Siri Scheller, Eliza Thompson, and Lindsey Hendrickson to Motor Vehicle Training in Rapid City, SD September 16, 2024.
 - ii. Dispatch – Crystal Rath and Victoria Pickett to attend Communications Training Officer Workshop in Pierre, SD November 18-24, 2024.
 - iii. Auditor – Lisa Nelson to attend Safety and Loss Training in Pierre, SD November 20-21, 2024.
 - iv. Extension – Cindy Riley to attend SDSU Extension Fall conference in Spearfish, SD September 30-October 02, 2024.
- f. Wage Increases:
 - i. Equalization – Megan Goshorn Step 4 (full wage) \$20.55
 - ii. Highway - Lori Johnston Tier 2 (longevity) \$26.83
 - iii. Auditor – Heather Abraham Step 2 \$18.50
- g. Highway:
 - i. Application for Occupancy on the ROW of County Highways – PL Water & Hay LLP – Riley Road, Stock water line – go through the road.
 - ii. Application to Construct an Approach or Driveway to a County Road – Wesley Reinford – Valley 1 Rd.

Motion by Herman, Second by Erk to enter into Executive Session: Legal Counsel 1-25-2(3) at 9:37 AM. Vote Unanimous. Motion Carried. Executive Session ended at 10:25 AM with action.

Motion by Herman, Second by Erk to authorize chair to sign a letter to the complaining party responding to the complaint alleging voter intimidation. Vote Unanimous. Motion Carried.

Public Comments began at 10:26 AM with Sue Broadhurst and Travis Ismay speaking about audio quality, requirements of public records request, cost of outside legal counsel, bottled water, bids and cost for purchase of equipment, cost of audio/video equipment, and dates on videos.

States Attorney LeEllen McCartney provided an activity report including open cases (445), upcoming Grand Jury, and scheduled jury trials, and other upcoming activities that are keeping the SA office busy. JJRI report submitted with an anticipated reimbursement of ~\$44,000. Status of the Cease-and-Desist notice.

Sheriff Lamphere discussed the needs of Sheriff's Office for radios. Sheriff Lamphere explained that currently the phones have an app that converts cell phones to radios. New radios will be available with cellular capabilities \$29.00 monthly fee per radio - new radios are approximately \$6,500.00. Lamphere recommended trying some radios either in 2024 or beginning of 2025 and potentially using a portion of the funds issued to fire departments to cover some of the expenses. Lamphere will request a representative to come to next meeting. Auditor Capp will increase the 2025 Sheriff's budget by \$2,100.00.

Auditor Capp provided an activity report including growth report, water bottle fillers/coolers, Administration Office Building Repairs, and elevator .

Auditor Capp presented the revised Hewitt Land Company Real Estate Auction Listing Agreement for commission review. Motion by Herman, Second by Erk to approve Chairman Ager and Auditor Capp to sign the Hewitt Land Company Real Estate Auction Listing Agreement. Vote Unanimous. Motion Carried.

Motion by Erk , Second by Batterman approve application request for payment to Kline Funeral Home for cremation of an indigent citizen in the amount of \$800.00. Vote Unanimous. Motion Carried.

Auditor Capp shared information on Fire Reversion and Grant moneys to be distributed in October.

Motion by Erk, Second by Walton to enter into Executive Session: Personnel 1-25-2(1) at 11:06AM. Vote Unanimous. Motion Carried.

Chairman Ager left meeting at 11:40. Vice Chair Herman declared the commissioners out of Executive Session at 11:41 AM. No Action was taken as a result of the Executive Session.

Committee Reports included

- Batterman – building updates given, Sheriff is waiting on contact, Mr. McCartney is working on another contact. Building Committee meeting Oct 1, 2024 8:30AM
- Walton – Ambulance meeting, ordering new vehicle.
- Herman – Highway committee meeting focused on 5-year road plan. Bridge Inspection done – report will be presented in future meeting.
- Capp – SDACC/SDACO convention is Sept 17-18 in Rapid City

Old Business –

- Admin building roof will need to be looked at – patches are currently holding.
- Audio – move the microphone a couple feet (more towards middle of table)

Informational –

- Public Records Request Policy was discussed. Ms. Broadhurst asked about certification of submitted records.

Motion by Erk, Second by Batterman to adjourn the meeting at 11:57 AM. Vote Unanimous.
Motion Carried.

Payments

SALARY

ASSESSOR'S OFFICE/PLANNING \$8,163.00, AUDITOR'S OFFICE \$8,604.58, BUILDING \$4,050.93, COMMISSIONERS \$4,458.92, DISPATCH \$12,495.56, ELECTION \$2,214.03, EM/911 \$940.58, EXTENSION \$1,881.60, HIGHWAY DEPT/WEED CONTROL \$26,206.04, JUDICIAL \$1,595.77, NURSE'S/WIC OFFICE \$1,180.80, REGISTER OF DEEDS OFFICE \$4,658.22, SHERIFF/JAIL DEPT \$22,640.99, STATES ATTORNEY OFFICE \$10,550.45, TREASURER'S OFFICE \$10,114.24, VETERAN SERVICE OFFICE \$853.25.

COUNTY SHARE FICA

BUTTE COUNTY SHARE \$9,280.22

SDRS RETIREMENT

BUTTE COUNTY SHARE \$6,962.66

GROUP INSURANCE

BUTTE COUNTY SHARE \$0.00

3rd payroll, no deductions for benefits

PROFESSIONAL SERVICES

ARTCTUL SPCL \$1,050.65, B SCHNL, BRNAUD LAW \$1,455.70, BH PURE \$174.25, M BRAUN \$132.53, BTLR MCHN \$310.95, CPFST EQPMT \$102,593.57, CHSN WTR FMS \$495.00, CLIN LAB \$2,339.00, DRP BOX \$199.00, FRNT GLS \$353.05, GNDN PLMR & NLSN \$3,176.05, HLPT & HALE \$830.10, J CLGN \$42.50, J NCLS \$56.55, J DVIS \$60.48, K Tope \$52.62, KNNY LAW \$1,656.00, N TLCH \$216.75, L MLLR \$63.10, MAPS \$1,574.85, MD CNTY \$21,375.00, MNMT HLTH \$500.00, N LTWSL \$51.31, NTNL MED \$175.00, OCNR CPNY \$57,537.00, P PRSN \$53.93, PLNS TWNG \$735.50, RDWD LAB \$51.65, R BCHMN \$120.00, SCHLMGN LAW \$2,106.58, SDDOR \$522.15, SDDOT \$3,443.32, SDDACC \$400.00, SERV PRO \$11,577.95, C SNDSTRM \$53.93,

PUBLICATIONS

BH PIONEER \$47.56

RENT/LEASE

A&B BSNS \$309.81, CNTRY BSNS \$559.40, DKTA EQPMT \$1,155.00

REPAIRS/MAINTENANCE

SUPPLIES

CNTY DRCT \$90.00, DLUX \$535.98, HYLDR \$936.88, OFFC EMPM \$764.62, ORLY \$38.01, RPD DLVRY \$18.20, SGN SOLT \$1,034.75, STRT IMG \$420.00, STDVNT BF \$66.60, SUPR SNTN \$550.00,

TRAVEL/CONFERENCE

ARRWD RSRT \$1,130.56

UTILITIES

BH ENGRY \$4,253.00, CNTRY LNK \$276.55, CTY BF \$479.81, REFS SLTN \$362.92

APPROVED BY THE COMMISSION:

James Ager, Chairperson

ATTEST: Annie Capp, Butte County
Auditor